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(Stock Exchange Code 5445)

June 2, 2021

**To Shareholders with Voting Rights:**

Tsunebumi Yoshihara  
President  
**Tokyo Tekko Co., Ltd.**  
520 Yokokura Shinden, Oyama City,  
Tochigi Prefecture

NOTICE OF  
THE 93rd ANNUAL GENERAL MEETING OF SHAREHOLDERS

Dear Shareholders:

We would like to express our appreciation for your continued support and patronage.

Please be informed that the 93rd Annual General Meeting of Shareholders of Tokyo Tekko Co., Ltd. (the “Company”) will be held for the purposes as described below.

In order to prevent the spread of the coronavirus infection, we kindly ask our shareholders to exercise voting rights in writing or via the Internet, etc. in advance, if at all possible, and to refrain from attending the meeting in person on the day of the meeting regardless of your health condition. Please review the attached Reference Documents for the General Meeting of Shareholders, and exercise your voting rights by following the instructions for exercising voting rights as described below, by no later than 6:00 p.m. on Thursday, June 24, 2021, Japan time.

- 1. Date and Time:** **Friday, June 25, 2021 at 10:00 a.m. Japan time.**
- 2. Place:** Hall on the fourth floor of Oyama Works of the Company located at 520 Yokokura Shinden, Oyama City, Tochigi Prefecture
- 3. Meeting Agenda:**
- Matters to be reported:**
1. The Business Report, Consolidated Financial Statements for the Company’s 93rd Fiscal Year (April 1, 2020 - March 31, 2021) and results of audits by the Accounting Auditor and the Audit Committee of the Consolidated Financial Statements
  2. Non-consolidated Financial Statements for the Company’s 93rd Fiscal Year (April 1, 2020 - March 31, 2021)

**Proposals to be resolved:**

**Proposal:** Election of 5 Directors (excluding Directors who are Audit Committee Members)

- When attending the meeting, please submit the enclosed Voting Rights Exercise Form at the reception desk.
- Should the Reference Documents for the General Meeting of Shareholders, Business Report, Non-consolidated Financial Statements and Consolidated Financial Statements require revisions, the revised versions will be posted on the Company’s website (<http://www.tokyotekko.co.jp>).
- Of the documents required to be provided to shareholders with this Notice of convocation, the information related to the items required to be described or presented in the Notes to the Consolidated Financial Statements and the Notes to the Non-Consolidated Financial Statements will be posted on the Company’s website (<http://www.tokyotekko.co.jp>), in accordance with laws and regulations and Article 16 of the Articles of Incorporation of the Company, and are thus not included in this Notice of convocation.

The Consolidated Financial Statements and the Non-Consolidated Financial Statements audited by the Audit Committee in preparing the Audit Report, and by the Accounting Auditor in preparing the Accounting Audit Report, include the items required to be presented in the Notes to the Consolidated Financial Statements and the Notes to the Non-Consolidated Financial Statements, as well as the matters described in the documents attached to this Notice of convocation.

## **Guide to Exercising Voting Rights**

Voting rights are an important right for shareholders. Please review the Reference Documents for the General Meeting of Shareholders on pages 4 to 6, and exercise your voting rights.

The following three methods are available to exercise voting rights.

### **Exercising Voting Rights by Attending the Meeting**

Please submit the enclosed Voting Rights Exercise Form at the reception desk. Also, please bring the Notice of the 93rd Annual General Meeting of Shareholders (this document) with you.

#### **Date and Time of the Meeting**

**Friday, June 25, 2021 at 10:00 a.m. Japan time.**

### **Exercising Voting Rights in Writing**

Please indicate your approval or disapproval on the enclosed Voting Rights Exercise Form and return it to arrive by the voting deadline.

If you have not indicated approval or disapproval of the proposal, the Company will treat your vote as having had the intention of approving the proposal.

#### **Voting Deadline**

**Arrival by Thursday, June 24, 2021 at 6:00 p.m. Japan time**

### **Exercising Voting Rights via the Internet, etc.**

(Please see the next page for details)

Please access the website designated by the Company (<https://www.web54.net>) for exercising voting rights and enter your approval or disapproval by the voting deadline following the guidance on the screen.

If you use a smartphone, you can exercise your voting rights without entering the “Voting Right Exercise Code” and “Password” by scanning the “Voting Right Exercise Website Login QR Code for Smartphones” provided on the enclosed Voting Rights Exercise Form.

#### **Voting Deadline**

**Entered by Thursday, June 24, 2021 at 6:00 p.m. Japan time**

- If you have exercised your voting right both in writing and via the Internet, we will treat your vote via the Internet as the valid vote. If you have exercised your voting right multiple times via the Internet, we will treat the last vote as the valid vote.

## **Exercising Voting Rights via the Internet, etc.**

Voting Deadline: Entered by Thursday, June 24, 2021 at 6:00 p.m. Japan time

### **Voting by “Smart Exercise”**

1. You can easily exercise your voting rights by scanning the QR code at the bottom right of the Voting Rights Exercise Form without entering the voting right exercise code and password.

Note:

If you wish to change your voting decision after exercising voting rights, you will need to scan the QR code again and enter “Voting Right Exercise Code” and “Password” provided on the Voting Rights Exercise Form.

2. Please follow the guidance on the screen and enter your approval or disapproval.

\* “QR code” is a registered trademark of Denso Wave Incorporated.

### **Voting by “Entering the Voting Right Exercise Code and Password”**

1. Exercising voting rights via the Internet is only possible by accessing the website designated by the Bank (<https://www.web54.net>) from your personal computer, smart phone, or cell phone.
2. Please enter the “Voting Right Exercise Code” provided on the Voting Rights Exercise Form.
  - 1) Enter the “Voting Right Exercise Code”
  - 2) Click “Login”
3. Please enter the “Password” provided on the Voting Rights Exercise Form
  - 1) Enter the “Password”
  - 2) Click “Next”
4. Please follow the guidance on the screen and enter your approval or disapproval.

For inquiries with regard to the operation of your personal computer, smart phone, or cell phone for exercising voting rights via the Internet, please contact:

**Sumitomo Mitsui Trust Bank, Stock Transfer Agency Business Website Support**  
**Tel: 0120-652-031 (Hours: 9:00 - 21:00 Japan time)**

### **Using Electronic Voting Platform (for Institutional Investors):**

Institutional investors can exercise their voting rights by electronic means via the Electronic Voting Platform for institutional investors operated by ICJ, Inc.

## Reference Documents for the General Meeting of Shareholders

### Proposals and References

**Proposal:** Election of 5 Directors (excluding Directors who are Audit Committee Members)

The terms of office of all 5 Directors (excluding Directors who are Audit Committee Members) will expire at the conclusion of this year's Annual General Meeting of Shareholders.

Accordingly, the Company proposes the election of 5 Directors (excluding Directors who are Audit Committee Members).

The candidates for Directors (excluding Directors who are Audit Committee Members) are as follows.

Regarding this proposal, the Audit Committee has expressed its opinion that all the candidates are appropriate to serve as Director.

No.	Name	Positions and responsibilities at the Company	Attendance at Board of Directors meetings in fiscal year 2020
1	Tsunebumi Yoshihara [Reappointment]	President	18/18 (100%)
2	Takao Shibata [Reappointment]	Managing Director in charge of administrative divisions	18/18 (100%)
3	Yoshinari Tanaka [Reappointment]	Managing Director Chief Risk Officer (CRO) in charge of business divisions and quality assurance	18/18 (100%)
4	Tatsuya Mukasa [Reappointment]	Director Senior Corporate Officer deputy in charge of business divisions and General Manager, General Planning & Policy Division	18/18 (100%)
5	Tadashi Kakinuma [Reappointment]	Director Corporate Officer deputy in charge of administrative divisions and General Manager, General Affairs & Human Resources Division	13 / 13 (100 %)

Note: The attendance of Mr. Tadashi Kakinuma includes the Board of Directors meetings held after his appointment on June 25, 2020.

No.	Name (Date of birth)	Past experience, positions, responsibilities and significant concurrent positions		Number of shares of the Company held
1	Tsunebumi Yoshihara (May 15, 1947)  [Reappointment]	May 1973	Joined the Company	28,428
		January 1976	General Manager, Sales Division	
		February 1981	Appointed to Director; General Manager, Sales Division	
		February 1985	Appointed to Managing Director; Head, Sales Headquarters	
		June 1988	Appointed to Vice President	
		June 1992	Appointed to President (current)	
		[Significant concurrent positions] Director General, Yoshihara Ikueikai		
[Reasons for selection as a candidate for Director] Mr. Tsunebumi Yoshihara has spearheaded the corporate management of the Company as Director for many years and has been contributing to enhancing the corporate value. He has long years of experience in the steel industry, as well as abundant experience and extensive insight as a corporate manager. Hereafter, he is anticipated to further contribute to enhancing the corporate value, and the Company has continued to select him as a candidate for Director.				
2	Takao Shibata (September 5, 1958)  [Reappointment]	October 2008	Manager, Business Department 1, General Research Division, The Japan Research Institute, Limited	1,700
		May 2010	Joined the Company; General Manager in charge of General Affairs & Accounting Division	
		July 2011	Corporate Officer; General Manager, General Affairs & Accounting Division	
		June 2012	Appointed to Director; Corporate Officer; General Manager, General Affairs & Accounting Division	
		June 2016	Appointed to Director; Senior Corporate Officer in charge of IR, general affairs & accounting and internal audit; General Manager, General Affairs & Accounting Division	
		June 2018	Appointed to Director; Managing Officer in charge of administrative divisions	
		June 2020	Appointed to Managing Director in charge of administrative divisions (current)	
[Reasons for selection as a candidate for Director] Mr. Takao Shibata has abundant experience and extensive insight gained through long years of domestic and overseas experience in the banking industry, as well as through serving in important posts at general affairs, accounting, finance and human resources divisions of the Company. Hereafter, he is anticipated to further contribute to enhancing the corporate value, and the Company has continued to select him as a candidate for Director.				
3	Yoshinari Tanaka (January 21, 1963)  [Reappointment]	April 1988	Joined the Company	3,300
		June 2007	General Manager, Oyama Works, D-bar Business Group	
		April 2010	General Manager, General Planning & Policy Division	
		July 2014	Corporate Officer in charge of quality assurance; General Manager, General Planning & Policy Division	
		July 2016	Senior Corporate Officer in charge of quality assurance and affiliated companies; General Manager, General Planning & Policy Division	
		June 2017	Appointed to Director; Chief Risk Officer (CRO), Senior Corporate Officer in charge of production, quality assurance, general planning & policy and affiliated companies	
		June 2018	Appointed to Director; Chief Risk Officer (CRO), Managing Officer in charge of business divisions and quality assurance	
		June 2020	Appointed to Managing Director; Chief Risk Officer (CRO) in charge of business divisions and quality assurance (current)	
[Reasons for selection as a candidate for Director] Mr. Yoshinari Tanaka has served in important posts at manufacturing, quality control, planning, and the Threaded Rebar Products Business Group divisions of the Company for many years, and has abundant experience and achievements. Hereafter, he is anticipated to further contribute to enhancing the corporate value, and the Company has continued to select him as a candidate for Director.				

No.	Name (Date of birth)	Past experience, positions, responsibilities and significant concurrent positions		Number of shares of the Company held
4	Tatsuya Mukasa (July 12, 1964)  [Reappointment]	April 1987	Joined the Company	300
		July 2007	General Manager, Sales Division, Threaded Rebar Products Business Group	
February 2012	General Manager, Engineering Division, Threaded Rebar Products Business Group			
July 2014	Corporate Officer; Assistant to Officers in charge of Overseas Business; Deputy Division Director, Threaded Rebar Products Business Group and General Manager, Engineering Division			
July 2015	Corporate Officer; Division Director, Threaded Rebar Products Business Group			
June 2018	Appointed to Director; Senior Corporate Officer deputy in charge of business divisions and General Manager, General Planning & Policy Division (current)			
[Reasons for selection as a candidate for Director] Mr. Tatsuya Mukasa has served in important posts within the Threaded Rebar Products Business Group, planning, and overseas business division of the Company for many years, and has abundant experience and proven track records. Hereafter, he is anticipated to further contribute to enhancing the corporate value, and the Company has continued to select him as a candidate for Director.				
5	Tadashi Kakinuma (October 14, 1968)  [Reappointment]	April 1991	Joined the Company	700
		April 2008	Manager, Operations Section, Sales Division, Threaded Rebar Products Business Group	
July 2012	General Manager, Hachinohe Works, Tohoku D-bar Business Group			
July 2015	Deputy Division Director, Environmental Recycling Business Group and General Manager, Hachinohe Works			
July 2017	Corporate Officer; General Manager, Human Resources Division			
July 2018	Corporate Officer; General Manager, General Affairs & Human Resources Division			
June 2020	Director; Corporate Officer deputy in charge of administrative divisions and General Manager, General Affairs & Human Resources Division (current)			
[Reasons for selection as a candidate for Director] Mr. Tadashi Kakinuma has served in important posts within manufacturing, the Threaded Rebar Products Business Group and the general affairs and human resources divisions of the Company for many years, and has abundant experience and proven track records. Hereafter, he is anticipated to further contribute to enhancing the corporate value, and the Company has continued to select him as a candidate for Director.				

(Notes)

1. There are no special interests between the candidates and the Company.
2. The Company has entered into a directors and officers liability insurance contract with an insurance company, which insures Directors and Corporate Officers of the Company and the presidents of all subsidiaries of the Company.

An overview of the contract is as follows:

- The insurance policy covers the costs of litigation and compensation for damages, for which the insured party have become liable as a result of litigations filed by shareholder representatives or third parties.
- As a measure to ensure that the appropriateness of the insured's execution of duties will not be impaired, the contract shall not cover any damage caused by criminal acts committed by the insured.
- The Company bears all insurance premiums.

Each candidate has been included in the insured party under the said insurance contract, and the Company is planning to renew the contract under the same terms and conditions at the time of the next renewal.